

EMPLOYEE ENGAGEMENT SURVEY

October 11–October 29, 2021

Instructions for Mobile/Non-Email Access to the Employee Engagement Survey

These instructions are for employees who wish to access the survey without an invitation email. This can be done on any Internet-connected computer or mobile device.

Step 1: Enter this URL into your Internet browser: <https://tinyurl.com/UoMES> or scan this QR code:



- **Step 2:** On the survey log-in screen, enter your information as follows:
 - **Passcode:** Your Internet ID+Your date of birth
- Your **Internet ID** is the characters before “@umn.edu” in your UMN email address.
- For example if your email address is *JaneDoe3@umn.edu*, your Internet ID is *JaneDoe3*.
- Enter your **date of birth** in this format: MMDDYYYY (no spaces) – *September, 7, 1981* (*09071981*)
- **Passcode example** = JaneDoe309071981

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Tips:

- After answering survey questions on each page, click the “Next” button at the bottom of the screen to advance to the next page.
- If you cannot finish the survey in one sitting, simply close your browser. When you are ready to complete it, re-enter the survey using the link and login instructions shown above, and you will be taken to the point where you last clicked “Next”.
- When you have completed the survey, you must click the “Submit” button on the last screen. If you do not click “Submit,” regardless of how many questions you answered, your responses will not be recorded.
- If you have any difficulty logging in or questions about the survey, send an email to ee2@umn.edu.
- If you have already completed the survey via email or the mobile option, you will receive a message stating “You have already completed the survey.”